



London Borough of Bromley Vacancy Bulletin

Week Ending 29/07/2011

You can find further details of these positions and apply on line via the Council's recruitment website:

<http://www.bromley.gov.uk/jobs>

To get this bulletin emailed to you weekly please email your request to recruitmentteam@bromley.gov.uk

Vacancies can be found under the following headings:

- Adult and Community Services
- Children and Young People
- Environment and Leisure
- Chief Executives
- Resources
- Legal and Democratic Services
- Schools Workforce
- Voluntary
- Other
- Internal

Please note that any vacancy may be withdrawn for redeployment reasons at any point in the selection process prior to a job offering being made.

REORGANISATIONS

Staff affected by reorganisations have a duty to apply for vacancies for which they have the necessary skills in order to assist the Council in avoiding redundancy situations. Staff whose jobs are at risk should inform the recruiting manager that their current post is SUBJECT TO A REORGANISATION.

Applications from such employees will be given priority consideration for jobs at the same or lower grade in accordance with the Council's redeployment framework.

MANAGERS should interview internal applicants whose jobs are subject to reorganisation, if they meet the basic requirements for the job. A note of the interview and reasons for any decision will be kept.



How to apply for Bromley Jobs

Thank you for taking the time to look at our Vacancy Bulletin. You can complete our application form online at www.bromley.gov.uk . Just click on the jobs link on the home page to enter into the recruitment area of our website. You will find details of the job you are interested in along with a number of attachments including an online application form. If you take the opportunity to complete our application form online you can save your details and do not have to complete the form in one sitting. You can also save the form and use the basic details to apply to other vacancies advertised should you wish to.

If you are unable to go online and would prefer to be sent a hard copy job pack please contact 020 8313 4449 (24 hr answer service). Alternatively you can contact customer services between 8:30am and 5:30pm on 020 8461 7500 or e-mail jobs@bromley.gov.uk. Please quote the reference and closing date when requesting an application form.

We are committed to achieving equal opportunities in employment and service delivery.

We offer a range of flexible working practices.

Please Note: You will need to apply directly to the School for jobs listed under 'Schools Workforce' please see individual vacancies for details.

Children and Young People

Social Worker - Children's Social Care

Department	A - Children and Young People
Salary	£29,601 - £35,418 p.a. (includes market supplement increments only applicable to some teams) plus £1,000 Golden Hello, plus £1500 Annual Retention Supplement
Location	Bromley
Hours	36 hours per week (full time)
Closing Date	31/10/11 23:30
Reference	CYP/SWGeneral

Details

At the London Borough of Bromley, we feel privileged that we're helping children and young people turn their lives around. As part of the Children's and Young People Services, you'll work with like-minded people to deliver an innovative service, that's providing new beginnings to those in need.

Following a recent successful Ofsted inspection, we are looking to recruit a qualified social worker with previous experience in a child protection team.

You'll discharge responsibilities under the Children Act 1989, including other relevant legislation, to children who need our help. Under supervision, you'll assess and provide services to children and families who are going through a particularly complex time. Assessing your caseload, you'll liaise with other divisions, departments and other relevant bodies – acting within prescribed policies, procedures and guidelines, to deliver the very best possible service.

BA SW, C.Q.S.W, Dip S.W (or equivalent) qualified, you'll also be registered with the General Social Care Council. Your knowledge of the Children Act 1989 and other relevant legislation will be impeccable and you'll have proven experience of working with children and families social work, within a statutory, voluntary or independent sector organisation. Ideally this will include statutory assessments, complex casework and supervisory work at some level. A natural with young people and children, you're able to manage heavy workloads, comfortable operating within a framework of legislation and procedures and happy to mentor others as needed. A satisfactory CRB disclosure is also required.

There is a generous retention package

- A £1000 Golden Hello
- £1500 Annual Retention Supplement
- Eligibility to our excellent lease car scheme
- 3 days per year as guaranteed professional development days
- Flexible working practices
- Final salary pension scheme

Are you ready for the challenge? To find out more visit www.socialworkatbromley.co.uk

Applications will be batched and short-listed every 2 weeks

This Authority is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Senior Practitioner - Children's Social Care

Department	A - Children and Young People
Salary	£33,510 - £39,789 p.a. (includes market supplement increments only applicable to some teams) plus £1000 Golden Hello
Location	Various, Bromley
Hours	36 hrs per week (full time)
Closing Date	31/10/11 23:30
Reference	CYP/SPGeneral

Details

At the London Borough of Bromley, we feel privileged that we're helping children and young people turn their lives around. As part of the Children's and Young People Services, you'll work with like-minded people to deliver an innovative service, that's providing new beginnings to those in need.

Following a recent successful Ofsted inspection, we are looking to recruit a senior practitioner with previous experience in a child protection team.

You'll discharge responsibilities under the Children Act 1989, including other relevant legislation, to children who need our help. Under supervision, you'll assess and provide services to children and families who are going through a particularly complex time. Assessing your caseload, you'll liaise with other divisions, departments and other relevant bodies – acting within prescribed policies, procedures and guidelines, to deliver the very best possible service, supervising more junior team members as needed.

BA SW, C.Q.S.W, Dip S.W (or equivalent) qualified, you'll also be registered with the General Social Care Council. Your knowledge of the Children Act 1989 and other relevant legislation will be impeccable and you'll have proven experience of working with children and families social work, within a statutory, voluntary or independent sector organisation. Ideally this will include statutory assessments, complex casework and supervisory work at some level. A natural with young people and children, you're able to manage heavy workloads, comfortable operating within a framework of legislation and procedures and happy to mentor others as needed. A satisfactory CRB disclosure is also required.

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Other

Assistant Facilities Manager (Cleaning & Caretaking)

Department	London Borough of Bromley
Salary	£29,400 - £30,390 (BR9/BR10 pt.29 - 34)
Location	
Hours	Temporary, One Year Fixed Term Position
Closing Date	08/08/11 23:59
Reference	336

Details

We are looking for a suitably qualified innovative, enthusiastic, flexible and highly motivated individual to join our small team providing multi disciplinary , complex advice, guidance and comprehensive management support in relation to cleaning and caretaking services particularly to schools and other council premises.

In the ever changing climate of challenge and change, in particular with schools, you will need to demonstrate knowledge and understanding that will support and make an effective contribution.

Previous relevant experience is essential. Will require a clean driving licence and use of a vehicle whilst on duty.

Closing date: Monday 8th August 2011

Schools Workforce

Teaching Assistant with responsibility for individual child

Department	Marian Vian Primary School
Salary	£15,488 pro rata
Location	Marian Vian Primary School
Hours	10 hours per week
Closing Date	06/09/11 12:00
Reference	TAWC-R1

Details

Teaching Assistant with responsibility for an individual child required to start at beginning of Autumn Term 2011.

We are seeking to appoint a Teaching Assistant to work with a child in Reception who has speech and language and social communication difficulties. Experience in this area is desirable but not essential. However, priority will be given to those demonstrating relevant experience. This role is initially for 10 hours per week but this may increase in the future. Please note, this position will cease if the child leaves Marian Vian Primary School.

Interviews will be held during the week beginning 12th September 2011 and if you have not heard from us by 9th September please assume you have been unsuccessful.

Marian Vian is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be required to undergo an enhanced CRB clearance.

Teaching Assistant with responsibility for individual child

Department	Marian Vian Primary School
Salary	£15,488 pro rata
Location	Marian Vian Primary School
Hours	7 hours per week
Closing Date	06/09/11 12:00
Reference	TACR2

Details

Teaching Assistant with responsibility for an individual child required to start at beginning of Autumn Term 2011.

We are seeking to appoint a Teaching Assistant to work with a child in Reception who has behaviour difficulties. Experience in this area is desirable but not essential. However, priority will be given to those demonstrating relevant experience. This role is for 7 hours per week and initially the contract will be for one year. Please note, this position will cease if the child leaves Marian Vian Primary School.

Interviews will be held during the week beginning 12th September 2011 and if you have not heard from us by 9th September please assume you have been unsuccessful.

Marian Vian is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be required to undergo an enhanced CRB clearance.

Special Needs Teaching Assistant

Department	Midfield Primary School
Salary	BR6
Location	Midfield Primary School Grovelands Road Orpington
Hours	32.5 hours 39 weeks per year
Closing Date	05/09/11 12:00
Reference	Mid 1

Details

Special Needs Teaching Assistant ~ September 2011

The Head Teacher and Governors of this happy, vibrant and welcoming school seek to appoint a suitably qualified and experienced Special Needs Teaching Assistant to work in our Special Opportunity Unit. Our children have complex communication difficulties (ASD) and require a high level of support to enable them to have full access to the curriculum and wider aspects of school life.

Requirements:

- Educated to NVQ3 or equivalent
- Extensive experience working with children who have complex communication difficulties (ASD)
- Ability to manage pupils with challenging behaviour
- Proven levels of literacy and numeracy
- Good communication skills
- Ability to communicate non verbally using one of the following: Makaton, PECS or other ACCs
- Experience in using TEACCH approach
- To supervise class during short term absence

Midfield Primary School expects all staff to commit to the safeguarding and promotion of children's welfare.

A visit to the school prior to closing date is essential (please arrange this through the school office) .

Please download an information pack and send completed applications with a handwritten supporting statement to the school.

Salary: BR6~ £18,582 – £20,877 pa pro rata (spine points 17-21)

Location: Midfield Primary School, Grovelands Road, St Paul's Cray, Orpington BR5 3EG

Tel: 0208 300 6161

Email: admin@midfield.bromley.sch.uk

Hours: 32.5 hours per week 39 weeks per year

Closing Date: 5th September 2011

Interview Date: 13th September 2011