

David Allum  
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Dear Applicant,

I am very pleased to hear that you have expressed interest in joining us as our Print and Scanning Supervisor.

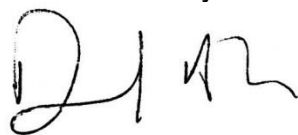
Waverley is one of 11 borough councils in Surrey providing a range of services to the local community including housing, housing benefits, waste removal, car parks and leisure facilities.

The Print and Scanning Team is an important part of the infrastructure which allows our operational services to function. You will be managing our post room, printing service and scanning teams. You will also have a role in supporting other services which can vary over time (e.g. reception services, community meals).

This post is based in our main office in Godalming. You will be managing a staff complement of 7 fte. We will be looking for a candidate who is adaptable with a flexible approach to work.

Waverley is a well run Council and you will find a positive and welcoming environment should you choose to join us. I wish you good luck with your application.

Yours sincerely



David Allum  
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