

ELLESMERE PORT CATHOLIC HIGH SCHOOL

PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Criminal Records Bureau. The level of check required for this job is Enhanced Disclosure.

JOB TITLE: Teaching Assistant Support (Secondary)

GRADE: 4

JOB REF: AAAE5051

CRITERIA	DESIRABLE	ESSENTIAL	METHOD OF ASSESSMENT
Qualifications	Appropriate qualification to NVQ Level 2 or equivalent	GCSEs (or equivalent) with Maths and English at Grade C or above Evidence of continuing professional development	Application Form
Experience	Experience of working with children with Special Educational Needs Ability to support the implementation of strategies suggested by external advisors. Experience of working closely with a class teacher. Experience in a Secondary School Classroom	Experience of working in a similar post or with young people in an educational or caring situation Experience of working with children in a classroom	Application Form References Interview
Job Related Knowledge	Implementation of interventions for SEN pupils	Knowledge of interventions for SEN pupils	Application form References Interview
Interpersonal Skills	Ability to positively relate to pupils with challenging behaviour Ability to work with small groups of pupils under supervision	Ability to work closely as a member of a team and able to adapt to the varying demands of differing pupils	Application form Interview
Aptitude and Personal Qualities	Committed to providing the best for children Flexibility to be able to deal with changing demands and situations Understanding and appreciation of the needs of students with learning difficulties and associated impact of social and educational issues	Motivated individual who demonstrates initiative and who aims for very high standards A commitment to the Inclusion of all children Good communication skills Reliable Flexible and adaptable approach Good organisational skills Computer literate	Application form Interview