



# Falkland Islands Government – Job Description

<b>Job Title:</b>	Crown Counsel (Lands, Contracts & Commercial)
<b>Department:</b>	Law & Regulation
<b>Reports to:</b>	Head of Legal Services
<b>Grade:</b>	Falkland Islands Government Grade – B

## Job Purpose

To assist the Attorney General and Head of Legal Services in the provision of an effective and efficient legal service to the Government of the Falkland Islands and the Government of South Georgia and the South Sandwich Islands.

## Job Facts & Figures:

The Legal Services team (including the Attorney General) consists of seven lawyers and is supported by four administrative staff.

## Main Accountabilities:

1. You will provide general legal advice to the Falkland Islands Government and the Government of South Georgia and the South Sandwich Islands relating, in particular, to property/land, commercial, procurement, corporate and charitable matters and in such other legal areas as requested by the Head of Legal Services or the Attorney General.
2. You will advise the Government in all procurement, contractual and commercial work, and on the effective disposal of, and dealings with, land. You will lead the delivery of all land and commercial work on behalf of the Government and be responsible for the administration of the Lands Committee.
3. You will advise on special projects undertaken by the Government, including on the structure and documentation for capital projects.
4. With the Head of Legal Services, you will support the Registrar-General in the regulation of companies and charities registered in the Falkland Islands, and provide other regulatory support including assisting with the production of Charities Commission reports and working with other law enforcement and regulatory sectors of Government to support the rule of law.
5. You will manage a substantial and varied personal workload with limited supervision. You will need to be prepared to work across the Legal Services team, working with and supporting (and sometimes substituting for) the other specialists.
6. You will instruct counsel when appropriate although you will be expected to conduct a full range of matters including the most complex cases. You will undertake much of the work personally but will have the support of secretarial staff.



# Falkland Islands Government – Job Description

<b>Job Title:</b>	<b>Crown Counsel (Lands, Contracts &amp; Commercial)</b>
<b>Main Accountabilities: (Continued)</b>	
<p>7. You will support the training and development of any trainees, work placement students and other staff members.</p> <p>8. You will provide support to the Attorney General and Head of Legal Services in the provision of general legal services to the Government.</p> <p>9. You will provide timely and accurate advice of a high standard to the Government of the Falkland Islands and the Government of South Georgia and the South Sandwich Islands on a wide range of subjects, primarily property/land, commercial, procurement, corporate and charitable matters.</p> <p>10. You will represent the Attorney General on Government committees and working groups to:</p> <ul style="list-style-type: none"><li>(a) provide appropriate legal advice as required; and</li><li>(b) contribute to the formulation of Government policy.</li></ul>	
<p><b><i>The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.</i></b></p>	
<b>Additional Information</b>	
<p>You must be prepared to acquire as quickly as possible a good working knowledge of the general laws of the Falkland Islands (including the Constitution, local primary and secondary legislation and also relevant UK legislation as it applies to the Falkland Islands), and to familiarise yourself with the functions of the Falkland Islands Government.</p> <p>Whilst both the law and court systems are based on English law and the English court systems, there are many unique elements which the job-holder will be required to grasp at an early stage.</p> <p>You will not be required to undertake any direct line management but you will need to assist the Head of Legal in the supervision and development of any junior and support staff.</p>	



# Falkland Islands Government – Job Description

Falkland Islands Government – Person Specification			
Criteria	Essential	Desirable	Assessment Method
<b>Education and Qualifications:</b>			
Educated to Degree standard (or equivalent)	✓		A
Admitted as a solicitor or called as a barrister in the UK, another Commonwealth country or the Republic of Ireland	✓		A
<b>Experience/Evidence of:</b>			
At least three years post-qualification experience as a solicitor or barrister and a minimum of two years' experience in property, contract and commercial advice	✓		A
Clearly evidenced ability to conduct a broad range of non-contentious commercial and civil work	✓		A
Very good legal research skills and an ability to self-teach in a new area of law	✓		A/I/R
Ability to interpret and apply legislation and precedent	✓		I/R
Excellent analytical, reasoning and decision-making skills	✓		I/R
Excellent attention to detail	✓		I/R
A high level of oral and written communication skills, in particular the ability to distil and explain complexities in non-legal language when necessary, and advocacy skills	✓		A/I/R
Ability to establish credibility and earn the respect of others through depth of knowledge (including other professionals, Members of the Legislative Assembly and the general public)	✓		A
Well-organised with excellent case management, administrative and time management skills	✓		A/I/R
Resilience and ability to work under pressure to meet strict deadlines, whilst maintaining accuracy and composure	✓		A/I/R
Excellent interpersonal skills		✓	I



# Falkland Islands Government – Job Description

Falkland Islands Government – Person Specification			
Criteria	Essential	Desirable	Assessment Method
<b>Experience/Evidence of: (<i>Continued</i>)</b>			
Public sector experience (at a local or national level)		✓	A
Experience in a British overseas territory		✓	A
<ul style="list-style-type: none"><li>• Experience in another area of law outside of your specialism:<ul style="list-style-type: none"><li>- Corporate</li><li>- Charities</li><li>- Insolvency</li></ul></li></ul>		✓	A/I
<b>Personal Attributes:</b>			
Proactive with considerable initiative, self-motivation and ability to work in a small team to achieve its objectives	✓		I/R
Ability to meet tight deadlines and cope with heavy workloads, whilst maintaining accuracy and composure	✓		I/R
Ability to deal with difficult situations whilst remaining calm and self-controlled	✓		I/R
Sound judgement	✓		I
Understanding of good governance and lawful decision-making	✓		I

## Method of assessment:

A - Application Form  
I - Selection Interview  
P – Presentation  
R - Reference