

Role profile

Here's more about the job!

Role/s	Project System and Business Analyst	Date Prepared	July 2020
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Your Team

- The Customer Pathways Team is a workstream of Project £6 million team. The team are transforming and transitioning services across the council to directly improve the performance and efficiency of Central Bedfordshire Council through our involvement.

Your Customers

- CBC staff
- IT department
- Suppliers and consultants

Your Role

- Engage with the business and lead/facilitate workshops to determine the most appropriate changes to As-Is business processes to determine To-Be (transformed and automated processes) to create value for money, effective and efficient ways of working.
- Identify benefits against the cost of existing processes and supporting new process changes.
- Design system processes to support new To-Be processes
- Support vendors with delivering work packages
- Produce and maintain Project documentation including business processes, requirement specifications, work packages and training materials

Health and Safety

- Visual display - regular use.

Work Pattern

- Standard Monday to Friday with flexibility subject to business needs.

Work Related Travel

- Regular

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