



Principal:
Mr K G Grainger MA

Assistant Principals:
Mr C Anderson BSc Hons
Mrs J Hart BA Hons
Mr N Huskinson M.Ed
Mrs A Keen MSc Hons
Mrs H Manning MA
Mrs C Morris BSc Hons
Mrs E Renny BA Hons
Mr E Turner MSc Hons

Vice Principal:
Mrs G Powell BA Hons

September 2020

Dear Prospective Applicant

CURRICULUM COVER ASSISTANT x 2

Salary: BGI 6-14 10.53 – 12.28 per hour, £17,337-£20,219 per annum (Subject to qualifications and experience including London weighting)

37 hours per week 44.5 weeks – Term time only plus 5 Inset days

FIXED TERM CONTRACT UNTIL JULY 2021

IMMEDIATE START AVAILABLE subject to relevant recruitment checks

We are seeking to appoint two reliable, efficient and enthusiastic people to the position of Curriculum Cover Assistant on a fixed term basis until July 2021.

This post may suit someone who is considering a career in teaching or a Teaching Assistant or Higher Level Teaching Assistant looking for career progression. It offers the opportunity to work in a wide range of subject areas across the curriculum, and you will supervise classes for absent teachers, using plans and resources provided by them. An immediate start is available for suitable applicants, subject to relevant recruitment checks being carried out.

The successful candidate will possess a high level of initiative and the skills and confidence to deal with challenging situations and should have some experience working in an educational setting. She/he should be educated to Level 3 (two GCE 'A' Level passes) and possess Level 2 qualifications in English and Mathematics (GCSE Grade C or higher or equivalent).

Prospective candidates are advised to study the person specification and job description for this post carefully.

Garth Hill is a 'good' school (OFSTED May 2019). Our last OFSTED report was very positive and all areas were rated 'good' by the inspection team. The inspectors commented on the determination and passion of staff to continue to develop the College. We are excited and confident about the future as we continue our journey to excellence.

Our behaviour and inclusion support is exceptional. There is a very clear and well established behaviour management system with 'send out'. The Behaviour Support Team helps staff and pupils to help resolve any issues that occur and work to ensure that pupils behave impeccably (one of our 'Seven Habits' for pupils).

Furthermore, our CPD programme is very strong. An outstanding team of teaching and learning professionals, including Lead Practitioners and Teaching and Learning Coaches, lead whole college and bespoke teacher development programmes. This important area of our work also provides more opportunities for career development for teachers keen to develop and progress in the profession.

I am fortunate to work with an extremely dedicated team of staff. We are passionate about our pupils' learning, and the Garth Hill community. We seek the very best for our pupils' education and their achievement and we are committed to providing excellent service and care to all of our pupils and their families. We also work in a great learning environment (our school building opened in

September 2010) with superb facilities. A new Sixth Form Centre and specialist SEND unit provision (Rise@GHC) opened in 2015.

Finally, we believe that anyone can achieve, and beyond expectation, with relentless dedication, commitment and purposeful hard work. If you possess the qualities listed, have the necessary skills and experience, believe that working with young people is a privilege and are ambitious for the future of Garth Hill College, we welcome your application.

Applications

Should you have any queries please contact Mrs J Drury at the College via email on j.drury@garthhillcollege.com.

The Interview Process

If selected, the interview process will test and assess your fulfilment of the requirements for this position. As part of this process, you will be expected to attend a panel interview. You may also be asked to complete a task relevant to the position. The interview process will include consideration of your suitability to work with children and the interview panel will ask questions on safeguarding children/young people.

CLOSING DATE FOR RECEIPT OF APPLICATIONS IS 09h00 ON FRIDAY 2 OCTOBER

Safeguarding Children

Please note that Garth Hill College is committed to safeguarding children. In line with our Safeguarding Policy, we adopt safe recruitment procedures and always check the suitability of applicants to work with children/young people through the appropriate authorities. Only applications submitted on the College's application form will be considered and the successful applicant will be required to undertake a full check and disclosure by the Disclosure and Barring Service. It is our normal procedure to request references on shortlisted candidates prior to interview.

Support and Professional Development

A range of support and professional development opportunities are available at Garth Hill College.

- Superb CPD including from our outstanding 'Teaching and Learning Team'
- OFSTED 'good' (May 2019)
- Friendly and supportive working environment
- Free use of on site gym with rowing machines, cross-trainer, spin bikes and free weights
- An active Staff Association
- A comprehensive Induction programme for NQTs and new staff

Yours sincerely



Keith Grainger
Principal

