

 WOKINGHAM BOROUGH COUNCIL	Job Description		Job Reference
			711331
Job Title	Senior/Social Work Practitioner/		
Service	Adult Social Care/Health & Wellbeing	Team	Community Mental Health Team for Older Adults (COAMHS)
Location	Barkham, Wokingham Hospital, Barkham Road, Wokingham		
Reports to	Joint Service Manager		
Grade:	Type of position:		Hours per Week:
7-8	Permanent		37 hours/Part time considered
<p>This job description has been designed to indicate the general nature and level of work performed by employees within this post. It is not designed to contain or be interpreted as an inventory of all duties, responsibilities and outputs required of employees assigned to the role.</p>			
<u>Service Purpose</u>			
<p>The Community Mental Health Team for Older People is an integrated multi-professional health & social care team providing a comprehensive community service to older people with functional mental illnesses and people of any age with dementia as well as supporting their carers. The team is based at Barkham Day Hospital, Wokingham Hospital. It provides integrated community mental health services in line with the national agenda for mental health and the personalization agenda within the context of self- directed support under the Care Act 2014.</p>			

General Description of the job

- As part of the specialist service, to assess older people with severe and complex mental health and social care needs, and their carers, producing, implementing, monitoring, reviewing and evaluating care plans and risk assessments.
- To develop and apply specialist knowledge and expertise necessary for providing a direct professional service to this client group.
- To support the team in the management of safeguarding procedures, supporting systems and staff and interfacing with the Wokingham Borough Council Safeguarding team to ensure that safeguarding referrals are dealt with promptly and appropriately.
- To supervise Support Workers in the team to ensure the delivery of quality professional services and work collaboratively with other professionals.
- To contribute to the ongoing development and integration of the community health & social care service for older adults with mental health needs in Wokingham
- To deliver services in line with the relevant clinical pathways and the Personalisation Agenda.
- The post holder will be working with both the WBC and Trust systems to provide an integrated and efficient service. The post holder will need a thorough understanding of trust and social services policies and systems.

Organisation Chart



Main Accountabilities of the post

1	<p>To be responsible for a caseload of varying complexity of older people with functional mental health needs and dementia</p> <p>To carry out care coordination tasks (under CPA) and care planning on those not on CPA, and develop therapeutic relationships as appropriate to facilitate engagement with the service for patients and their carers</p> <p>To produce care plans and risk management plans and ensure their effective implementation to promote independence and positive risk taking.</p> <p>To assess the needs of carers under the framework of the Care Act 2014 and engage them in care planning.</p> <p>To complete funding applications as required for S117 aftercare.</p>
2	To identify the aims and objectives of proposed interventions and to plan and implement skilled, evidence based interventions, in conjunction with the service users and to evaluate the effectiveness of interventions
3	To carry out Self Directed Assessments to assess social care needs as required under the framework of the Care Act 2014
4	To develop and maintain strong professional working relationships with colleagues from other agencies and departments
5	To maintain and contribute to personal development and to support the learning of others.
6	To identify safeguarding adult concerns for vulnerable adults and implement safeguarding policies and processes
7	To maintain high standards of quality in clinical recording, ensuring information is recorded accurately, appropriately and kept up to date.
8	To take part in clinical and management supervision in accordance with the Supervision Policy
9	To comply with all service requirements in terms of lone working in the community
10	To work effectively and jointly with other services and agencies including Substance Misuse Services, Children's Services, Common Point of Entry, Crisis/HTT Services and Inpatient Services as required.
11	To be prepared to undertake training for AMHP/BIA in future if required.

Additional Corporate Responsibilities

1	<p>High Support, High Challenge: To ensure that you bring forward your good ideas, to challenge areas where the Council can improve, and to contribute to the Council's ongoing success</p>
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2	<p>Health and Safety: Take reasonable care for the health and safety of yourself and of other persons who may be affected by your acts or omissions at work; and co-operate with the Council to enable the Council to perform or comply with its duties under statutory health and safety provisions.</p>
3	<p>Equal Opportunities: To take positive action to ensure a thorough understanding of and positive commitment to equality in both service delivery and employment practices.</p>
4	<p>Special Factors</p> <p>Ability and willingness to work flexibly when required</p> <p>Ability to remain calm and make decisions in stressful/pressurized situations</p> <p>Ability to deal sensitively with service users, carers and relatives with high levels of stress, anxiety and anger</p> <p>Car driver/owner essential to the post</p>
Scope	
Resources	<p>WBC Laptop</p> <p>Mobile Phone</p>
DBS Check required	Yes

Values Profile

One Team

- Demonstrates individual accountability and collective responsibility
- Always acts in the best interests of the Council and the communities the Council serves
- Takes a Council-wide and community view in decision making and activity
- Ensures that own service / team delivers the necessary support to achieve collective Council-wide priorities
- Actively engages with debate, discussion and decision making, demonstrating 'high challenge, high support' behaviour
- Demonstrates support and challenge to members, colleagues and partners

Value & Pride

- Shows pride to work for the Council, to improve outcomes for the Borough and its residents
- Upholds the principles of continuous improvement, questions existing practice and looks for ways to improve service delivery
- Is focussed on outcomes rather than inputs
- Upholds our commissioning principles that make the quality, outcomes and costs of service more important than who provides it
- Encourages others, and is encouraged, to take the initiative and innovate
- Understands we are a learning organisation, so that we all learn from mistakes as we seek to innovate to deliver better outcomes, but we aspire to never making the same mistake
- Embraces training and professional development as means of improving skills and knowledge and developing self

Trust & Respect

- Can describe, the single, shared Vision for the organisation and how what we individually do contributes to realising that Vision
- Acts at all times with honesty and with integrity and works collaboratively
- Recognises and celebrates the impact of diversity on the organisation, its customers and its workforce
- Upholds the Council's Code of Conduct
- Shows respect for the sound professional advice of colleagues who have expertise, knowledge and experience: we maximise the value and impact of the expertise we share
- Develops and encourages effective and open communication with staff, Councillors, the community and our customers, where respectful challenge is encouraged and helps us to learn and to improve
- Demonstrates respect and courtesy towards customers, colleagues, Councillors, and members of the community with any response and decisions centred on the issues at hand and not on individuals at a personal level
- Ensures decisions are clear, based on evidence, and Fair Process
- Recognises the valuable part that everyone in the organisation has to play in delivering the excellence to which we aspire.

Customer Service Excellence

- Demonstrates at all times clear focus on improving services and outcomes for customers and communities
- Expects high levels of customer satisfaction
- Involves and engages customers and communities in developing, shaping and feeding back on services: engagement is early and often
- Expects services to be responsive to customer and community need, and focuses our targeted services on those in greatest need
- Takes ownership of community issues and seeks to solve them

- Acts as an advocate for customers, communities and users of services when needed

Leadership & Management

- Actively assesses, manages and reports risks
- Uses own knowledge, experience and expertise to contribute to the training and development of the wider organisation
- Promotes & builds the Council's reputation as a first class employer & service provider
- Proactively seeks feedback on own performance and how impacts on others

Finance & Value for Money

- Understands that Value for Money is delivering activities and programmes that are of most value to those the Council is ultimately accountable to
- Able to communicate clearly & confidently regarding results in relation to costs & the justification for a chosen option

Political Engagement

- Drives open and active communication with Members, as appropriate to role
- Values and supports the work of elected members, and makes self available to meet, discuss, problem-solve with members
- Maintains a relationship of trust and respect with members
- Engages proactively in communicating with members on key issues
- Supports and enhances the skill and knowledge of elected members in the stewardship of their portfolios

Personal & Professional Development

- Takes responsibility for own development and learning
- Understands the whole Council and how services work and are delivered to meet priorities
- Explores service delivery outside of the Borough to challenge and develop thinking and planning
- Accepts and uses coaching and mentoring when helpful
- Demonstrates awareness of own behaviours and their impact on others
- Offers own skills and expertise, beyond service specialism, to enhance the work of the wider organisation

Person Specification

Should focus here on describing the qualifications, skills, knowledge and experience an individual will require to successfully undertake the role. These should be split between essential and desirable. There is no need to repeat value requirements or corporate responsibilities.

Qualifications	Essential	Desirable
Recognised professional qualification in Social Work and currently registered to practice	✓	
To have undertaken AMHP training. Note that if not an AMHP then a willingness to undertake training in future if required		✓
Technical Skills.	Essential	Desirable
Excellent IT skills	✓	
Knowledge	Essential	Desirable
Knowledge of MHA 1983 and MCA 2005		✓
Detailed knowledge of CPA , SDA and risk management processes	✓	
Knowledge of Adult Safeguarding Processes and procedures.	✓	
Knowledge of range of models of evidence based practice and treatment and implications of mental disorder, including the contribution of social and physical factors in working with individuals and carers		✓
Knowledge of current Health and Social Care agendas in Mental Health Services		✓
Knowledge and understanding of self-directed support.		✓
Experience	Essential	Desirable
Post qualifying experience in mental health work with service users and their carers, ideally in a community setting.		✓

Knowledge of legislation, statutory guidance relating to mental health and good practice (including NICE guidelines, Mental Health Act, Mental Capacity Act, Safeguarding Adults procedures)		✓
Knowledge and Understanding of the CQC Outcomes		✓