

JOB TITLE: Sustainable Drainage Systems Officer
GRADE: H8
REPORTS TO: SuDS & Watercourses Team Leader
TEAM: Environmental Resource Planning
DEPARTMENT: Environment & Infrastructure

Purpose of the Job

To provide technical assessment and advice to Local Planning Authorities on the suitability of surface water drainage proposals for new development on behalf of the Lead Local Flood Authority. This includes the implementation of sustainable drainage systems on new development in Hertfordshire. To ensure that additional benefits to flood risk management can be realised as part of the delivery of surface water drainage in the county.

Main Areas of Responsibility

Delivery of the county council's overall approach to surface water drainage in its statutory role as Lead Local Flood Authority for Hertfordshire including:

- Provision of advice and expert guidance on surface water drainage to Local Planning Authorities and the County Council;
- Preparation of reports and briefing papers on surface water drainage to the county council's member panels and senior management teams;
- Preparation for and monitoring of the county council's performance as a statutory consultee on surface water to the Local Planning Authorities in Hertfordshire;
- The undertaking of the necessary assessments and processes required to assess major development planning applications in relation to surface water drainage;
- The undertaking of appropriate liaison with Local Planning Authorities and other key stakeholders in relation to surface water drainage proposals on major development in Hertfordshire; and
- The provision of support for the SuDS & Watercourses Team Leader.

To contribute to the development and delivery of the county councils service response to surface water drainage.

To support the county council's activities on flood and water management, including the delivery of the Local Flood Risk Management Strategy for Hertfordshire.

The provision of responses to internal and external consultations of all kinds and the development the county council's understanding and interpretation of relevant legislation and policy changes relating to surface water drainage.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

Person Specification

Please provide a supporting statement which includes examples and evidence of when you have demonstrated the attributes listed below.

You will be expected to address each point separately and in the order listed.

If you do not complete a full supporting statement in the requested format, your application may be rejected.

Recognised degree-level qualification in a relevant discipline.

Experience of water and drainage assessment, including:

- Knowledge of surface water guidance and legislation;
- An understanding of drainage proposals and engineering drawings;
- An understanding of drainage calculations;
- A good understanding of surface water drainage management techniques and relevant best practice guidance;
- Knowledge and experience of SuDS design and operation;
- An understanding of the planning processes;
- A working knowledge of water related law, regulation and policy; and
- An understanding of all sources of flooding

An understanding of the Flood and Water Management Act and the duties given to Lead Local Flood Authorities.

An understanding of the structure of local government, the role of elected members and the current issues facing local government.

Demonstrable negotiating and influencing skills.

Sound programme and project management skills covering complex and time-bound activities.

Excellent communication skills via multiple media and face to face meetings with internal and external customers.

A collaborative, problem-solving delivery style within a team environment.

A commitment to HCC's values & behaviours.

A willingness to implement positively the management of change, including working jointly with external bodies.

Equality and Diversity

Hertfordshire County Council is determined to take action to ensure that our belief in diversity and equality of opportunity is integral to everything we do. It will inform every area of activity; from the way we provide services to the way we employ our staff. It is a central responsibility of all councillors, managers, staff and partners. The council's equality policy 'Putting People First' is available on hertfordshire.gov.uk, on the internal intranet or from your line manager.

Health and Safety

It will be the duty of every employee while at work to take reasonable care for the Health and safety of themselves and of other persons who may be affected by their acts or omissions at work.

Additional Information: Code of Practice on the English Language Requirements for Public Sector Workers

Public Authorities must ensure that all members of staff in customer facing roles, whatever their nationality or origins, are able to communicate the English language fluently with the general public, verbally and in written format.