



Falkland Islands Government – Job Description

Job Title:	Maritime Officer		
Department:	Emergency Services	Section:	Maritime Authority
Reports to:	Deputy Harbour Master		
Grade:	Falkland Islands Government Grade - D2	Job Code:	321MO

Job Purpose

To provide an efficient maritime service to uphold regulations and ensure that FIG safety and security is maintained and support the provision of harbour control services, ensuring the safe transit and handling of vessels into and out of the port.

Main Accountabilities:

- Undertake harbour/port operations, including patrols of main harbours, to enforce maritime legislation, harbour and pollution law, and to deal with any transgressions or incidents, including pollution clean-up.
- Act as co-ordinator for the National Hydrographic Working Group, maintaining strong links with UKHO.
- Review and update the Ports and Harbours Guide and ensure Admiralty publications are updated as required.
- Review and update the Authority's website and co-ordinate external communications.
- Monitor compliance with relevant maritime laws, investigate cases and prepare prosecution cases as required to uphold the law for FIG.
- As an appropriately trained and qualified CAT 2 Inspector, carry out inspections of foreign flagged merchant and fishing vessels in accordance with the approved inspection standards and Authority policy.
- Monitor and regulate traffic to ensure compliance with all local, national and international regulations.
- Undertake health, safety and environmental inspections on maritime vessels to assess compliance with international and local regulations.
- Participate, manage, and control a variety of office duties including ordering of stores and equipment, operating communication equipment, processing incoming correspondence and facilitating meetings.
- Participate and assist with maritime emergencies at any time (24 hours) if required.
- Enforce the Port Facility Security Plan including participating in drills and exercises to ensure effective security is maintained.
- Maintain and develop good liaison with all relevant stakeholders including maritime protection vessels, fishing vessels, agents and military representatives to ensure efficiency and effectiveness of duties.

The job description is not an exclusive or exhaustive definition of your duties. You shall undertake such additional or other duties as may reasonably be required by FIG commensurate with your role and grade.

Additional Information:

A normal 5/2 work schedule will be in place which may be staggered to ensure weekend coverage of control room duties if required. On-call duties will be expected on a rotational basis.



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Person Specification:	Maritime Officer		
Criteria	Essential	Desirable	Assessment Method
Qualifications and Training			
Officer of the Watch (Deck) STCW REG II/1 (Unlimited) Certificate of Competency and/or relevant degree	✓		A
A current car driver's licence	✓		A
GMDSS General Operators Certificate or equivalent	✓		A
Oil Spill Response MCA Level 1/2		✓	A
N.B. Applicants without the qualifications listed above may be considered if they satisfy other requirements to a high level, or have had previous experience within fishery protection or law enforcement or other relevant experience appropriate to the post.			
Knowledge, Skills and Experience:			
5 years' relevant post qualification experience	✓		
Vessel and shore based electronic navigation systems such as Global Navigation Satellite Systems	✓		A/I/R
Safe management of vessel operations within harbours	✓		A/I/R
Marine meteorology and how to produce and interpret a weather forecast	✓		A/I/R
Marine navigation (including the International Regulations for Preventing Collisions at Sea), chart work, tides and buoyage	✓		A/I/R
Maritime emergency response within the port jurisdiction and procedures	✓		A/I/R
Maritime law including roles and responsibilities of the port authority such as: byelaws, general directions for navigation and local notices to mariners	✓		A/I/R
The basic principles of different types of vessel construction found in ports and of safe vessel stability	✓		A/I/R
Port control operations including local port service and or vessel traffic services	✓		A/I/R
Marine infrastructure such as jetties, quays, marinas, and operations such as cargo, fishing, leisure, passenger and roll-on/roll-off	✓		A/I/R
Relevant health, safety and security legislation such as the PMSC and ISPS Code	✓		A/I/R



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Knowledge, Skills and Experience: (continued)			
Port specific Information Technology systems, such as vessel booking, traffic management, security systems		✓	A/I/R
Hydrographic survey, conservancy (including: buoyage, aids to navigation etc.) and dredging		✓	A/I/R
Principles and practice of marine pilotage		✓	A/I/R
Personal Attributes:			
Ability to work within a team	✓		A/I/R
Take ownership for own performance and training; strive to achieve the best results in all they do; maintain a positive attitude and approach to their work even when priorities and working patterns change	✓		I/R
Take responsibility for own and others' health, safety and security at all times	✓		I/R
Demonstrate integrity, credibility, honesty and personal drive; embody the organisation's values, a belief in the services it offers and an interest in the industry	✓		I/R
Willingness to integrate with other team members within the Emergency Services Department as a whole	✓		I/R

Method of Assessment:

A - Application Form

I - Selection Interview

R – Reference