

Job Description and Person Specification

Job title:	Occupational Therapist – Technology Enhanced Care
Directorate:	People
Service:	Adult Social Care
Team:	
Post number:	
Salary grade:	H-I
Work location:	Market Street
Reports to:	Service Manager
Supervises:	n/a

Job Purpose

- To work with Social Workers, Social Care Practitioners and the other OT's to ensure that they are confident to provide advice on whether any Technology Enabled Care could be used.
- To work with Health colleagues to ensure that individuals are discharged from hospital with the appropriate Tech equipment.
- To work with the Locality Managers to contribute to the development, implementation and monitoring of the service plan and continuous improvement of the service.

Structure Chart



Main Duties and Responsibilities

The Occupational Therapist is required to meet the following:

Specific duties:

- To ensure that the Three Tier Conversation model is consistently applied.
- To work with others to develop and maximise the benefits of links with services provided in the NHS, voluntary and private sectors to ensure that customers receive the best possible support at the earliest stage.
- To manage systems that ensure that the risks to vulnerable adults are minimised.

Managing Self and Personal Skills

- To ensure continued professional development record is maintained.
- To develop professional networks to achieve your personal work objectives.

Providing Direction

- To understand the environment in which the service operates.
- To contribute to the development, implementation and monitoring of the service plan and continuous improvement of the service; including systems for following up calls.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.

Facilitating Change

- Work with teams to adapt to changing circumstances and provide innovative services that meet needs of customers
- Implement organisational change as required

Working with People

- Work with Adult Social Care staff, Health staff and Providers to deliver a culture change around the use of technology enabled care.

Using Resources

- To ensure that the teams use resources effectively by making appropriate judgements regarding the provision of information, advice, dealing with simple short term interventions and referring to other teams
- Promote the use of technology in the service
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the WBC Health and Safety policy and any service-specific procedures / rules that apply to this role.

Achieving Results

- Ensure that data about performance is regularly and robustly reviewed to support continuous improvement.
- Build on the organisations understanding of its market and customers and how they complement and affect the services you are responsible for.

Scope (impact on/control of resources, people, money etc)

- Assisting the Locality Manager to ensure cost effectiveness and value for money
- Making decisions about commitment to short-term spending arrangements

Person Specification

Qualifications	Essential/ Desirable	Internal use only
Relevant professional qualification – Social Worker or Occupational Therapist	E	1
Post Qualifying qualification (or working towards)	E	2
CPD record	E	3
Experience		
Experience of working with a number of different agencies and organisations providing services for adults	E	1
Experience of using and working with Assistive Technology	E	2
Knowledge and understanding		
Knowledge of Health and Social Care legislative framework	E	1
Knowledge of Safeguarding processes	E	2
Knowledge of Performance Management framework both service and employee	E	3
Skills and abilities		
Ability to use Outlook, and a web browser to access information	E	1
Basic ability to use Microsoft Office (Word, Excel, PowerPoint etc)	E	2
Ability to provide direction to the teams	E	3
Ability to facilitate change and to develop / implement new and innovative services	E	4
Ability to develop productive working relationships with colleagues and external organisations	E	5
Ability to use resources effectively	E	6
Ability to achieve results	E	7
Risk management	E	8
Work-related personal qualities		
Ability to prioritize and delegate	E	1
Ability to deliver service outcomes against agreed targets and timescales	E	2
Other work-related requirements		
Flexibility and adaptability	E	1
Full driving license and use of a vehicle for work	E	2
Politically Restricted Post	No	n/a
DBS Check	Yes	n/a
This role has been identified as public facing in accordance with Part 7 of the Immigration Act 2017; the requirement to fulfil all spoken aspects of the role with confidence in English applies.	E	3