

# Finance Apprentice

Salary: £13,000

Fixed Term 18 months | Full Time | 35 hours per week | All Year Round (52 weeks per year) day release will be at New City College's Hackney campus



**St Paul's Way**

Education • Foundation • Trust

*St Paul's Way Trust is an outstanding 'Through School' with a track record of innovation. Drawing extensively on academic research the school provides a unique curriculum experience centred on our six 'Graduate' strands.*

As a proud member of the innovative University Schools Trust, East London (UST), we benefit from the unique partnership of six world-leading universities and five sector-leading bodies who work together to deliver our shared vision of inclusive, high quality and transformational education.

We are seeking to appoint an enthusiastic and talented Apprentice Finance Administrator to support the Finance Department.

## We are looking for an individual who:

- Is enthusiastic about building a career in Finance
- Is proactive and has exceptional interpersonal, organisational and time management skills
- Has meticulous attention to detail
- Is willing to be part of a busy and effective team.

## We will offer:

- A supportive and friendly team of staff
- Opportunities to develop skills and to support your continuous professional development.
- Training for the Level 3 Assistant Accountant qualification, which builds towards full AAT qualification
- An exceptional, well-resourced working environment

## To arrange a visit to the school:

Please contact HR by email [Hrhelpdesk@spwt.net](mailto:Hrhelpdesk@spwt.net) or call on 020 7987 1883.

## Application packs are available from:

<https://ats-stpaulsway.jobsgopublic.com>

## Application closing date:

**Monday 5<sup>th</sup> September 2022**

## Interview date:

TBC

*St Paul's Way Trust School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

*Successful candidates will be required to undergo an enhanced DBS Check.*

St Paul's Way Trust School is part of the

