

PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT 1974

If you have any convictions, cautions, reprimands or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020), then the details of these must be disclosed if you are invited for interview. Guidance about whether a conviction or caution should be disclosed can be found on the [Ministry of Justice website](https://www.gov.uk/government/organisations/ministry-of-justice).

If successful, you will also be required to apply for a DBS Check. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

ST MARY’S CATHOLIC PRIMARY SCHOOL & NURSERY, CREWE

JOB TITLE: MIDDAY ASSISTANT

JOB REF: AAAD5003

GRADE: 2

CRITERIA	DESIRABLE	ESSENTIAL	ASSESSMENT
Qualifications	First Aid Qualification	Not Applicable	Certificates
Experience	Previous experience as a Midday Assistant or working with children	Not Applicable	Application Interview Reference
Job Related Knowledge	Previous experience as a Midday Assistant or working with children	Willing to undertake job related training including a First Aid qualification	Application Interview Reference
Skills and Aptitudes	A good learner	A team player Ability to work with children in a calm manner Willingness to undertake training Ability to organise appropriate play activities in and out of doors Ability to use own initiative	Application Interview Task
Other Requirements	NONE	Positive attitude Team player Friendly Sense of humour Enjoys working with children	Application Interview Task

Cheshire East Council is committed to supporting people with disabilities and will make reasonable adjustments to these requirements where this enables a disabled person to do the job effectively.