

Post Title:	Director - Place
Post Hours:	37 hours per week
Location:	Flexible – Nelson and Home (2-3 days office attendance expected)
Grade:	£83,000
Responsible to:	Chief Executive
Responsible for:	Environmental Service Housing, Health and Engineering Services Planning, Economic Development and Regulatory Services

Main contact associated with principal duties:

- Elected Members
 - Local, regional and national agencies
 - Stakeholders in the private, public and voluntary sectors
 - Members of the Public
 - All managers and employees of the council
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Main duties and responsibilities:

Role of Director

- To act as the corporate lead for services within the Directorate ensuring sound resource management principles are in place.
- To provide leadership to all employees of the Directorate, underpinned by performance management and a high level of commercial acumen.
- To champion Pendle as a place to live, learn and work, ensuring that the area makes the most of its varied and disparate advantages.
- To be an effective member of the Council's Leadership team.
- To act as a strong advocate for the Council at a local, regional and national level, ensuring effective partnership working to deliver services to the local community.
- To support councillors and committees as appropriate in the identification, articulation and delivery of Council's Strategic Plan and aspirations.
- To ensure compliance within the Directorate with all corporate and statutory requirements and policies.
- To ensure the design of systems and processes within the Directorate are tailored to customer needs and expectations.
- To lead and champion transformation for the directorate.
- To promote and ensure safeguarding policies are embedded in the Directorate.

- Undertake other duties within their competence or otherwise appropriate to the role of Director as required.
- The areas for which the Director is responsible will be kept under review and may change over time in response to emerging priorities and organisational development.

Specific Responsibilities

- To act as lead officer and work with partners to attract and develop economic growth and funding that will enhance the regeneration and sustainable development of the Borough.
- To have strategic responsibility for the council's external contract for services with Liberata UK Ltd providing services for Property Services.
- To take the client role for Pendle Leisure Trust.
- To act as the joint venture companies director.
- To be the council's lead officer for the climate change agenda.
- To ensure strong leadership and direction, working with partner agencies, to enable the development of sustainable communities.
- To be the strategic lead for Health and Safety and Emergency Planning.

Political Restriction

This is a politically restricted post within the meaning of the Local Government and Housing Act 1989.

Selection Criteria	Essential Or Desirable	Assessment Method
Qualifications		
1. A relevant professional qualification relating to the role.	Essential	Application Interview Presentation
Experience		
2. To have a proven track record of leadership at a senior level.	Essential	Application Interview Test Presentation
3. Experience of delivering service transformation.	Essential	Application Interview Test Presentation
4. To have a proven track record of developing and implementing corporate strategies and plans.	Essential	Application Interview Test Presentation
5. To have experience of working effectively in a political environment at a senior level.	Essential	Application Interview Test Presentation
6. To have experience in economic development, regeneration or large community projects.	Essential	Application Interview Test Presentation
7. To have strong and clear communication and influencing skills.	Essential	Application Interview Test Presentation

Date: September 2022