

JOB DESCRIPTION & PERSON SPECIFICATION

Director Area: Place	Job Ref Number: 02754
Service Area: Operational Asset Management	Grade: G10 (click here for value)

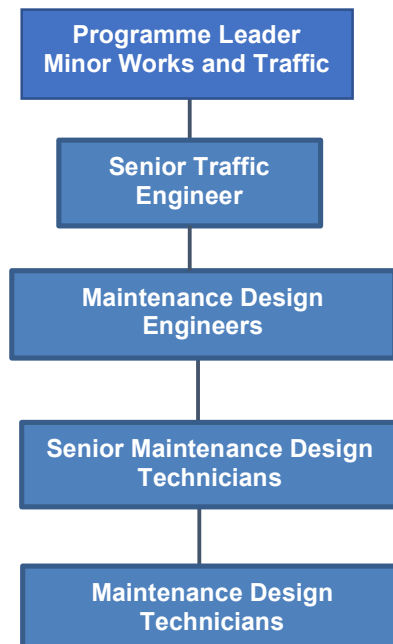
Job Title: Senior Traffic Engineer

PURPOSE OF JOB:

To lead and be responsible for delivery of the County Councils Traffic Management Service and delivery of projects for Lincolnshire County Council and other clients. To include the coordination, communications, consultation, financial control, planning, design, construction and handover on completion of agreed schemes.

To supervise part of the team in assisting with this function and to assist as required with the traffic related schemes across the County.

TEAM STRUCTURE:



MAIN DUTIES:

To work with Commissioners and Councillors to define and develop policies in relation to traffic related service.

To produce evidence and present reports to Steering Groups and Committees in relation to project and policy development of the traffic related service.

To provide expert advice and work with internal departments to prioritise and agree on the proposed scheme works programmes for traffic schemes. Providing advice and making recommendations to Senior Managers and members and maintaining the prioritisation of schemes for Traffic Regulation Orders.

To provide expert advice and work with external companies, developers, contractors and LRSP on the agreement and implementation of proposed traffic schemes.

To establish and maintain excellent internal and external relations and partnerships, providing professional advice, advocating for and acting on behalf of the County Council at both internal and external meetings.

To lead on securing statutory and regulatory approvals for the delivery of projects, including consultation with the public, members, external agencies regarding the projects and the decision making process for those approvals.

To lead on developing innovative solutions to overcome complex barriers in designing traffic related works and making investment decisions. This could be of a sensitive and political nature.

To lead on budget management and financial control of the programme including producing regular reports to Commissioners and managers on the progress against strategies, budgets and agreed programmes.

To provide daily leadership of a team based in a variety of offices across the county to enable the delivery of projects. To establish collaborative working relationships and engage with others in order to meet demands and priorities.

To carrying out training, coach and mentoring of own team and other colleagues as appropriate to embed knowledge on the traffic related service

To be the focus for the public interface on the implementation of schemes, including attending public meetings across the County.

To represent the authority on regional/national bodies in relation to traffic related issues.

Dealing promptly with traffic related enquiries and complaints in line with the County's customer care procedures and standards.

PERSON SPECIFICATION

Requirements	Where identified*	Essential	Desirable
SKILLS			
Be innovative	A I P	E	
Provide an integrated approach to performance management, quality standards and service delivery	A I	E	
Embed new ways of thinking and working	A I	E	
Able to travel around the county (e.g. possess a driver's license)	A	E	
Collaboratively work in partnership with public, private sector partners, contractors and district councils	A I P	E	
Customer care and interpersonal skills	A I P	E	
Proactive in management of projects, focused on delivery to time, cost and quality	A I	E	
An experienced negotiator.	A I		D
An active problem solver	A I P	E	

Able to take staff with you in making decisions	I P		D
Building own (and team's where relevant) relationships with colleagues across the organisation	I		D
Comfortable working with ambiguity and uncertainty.	I	E	
Self-motivated and organised	A I P	E	
Good written English communication and comprehension	A	E	
Good verbal English communication	I P	E	
Good numerical skills	A	E	
Good spatial awareness skills (including interpreting plans and technical drawings)	A	E	
QUALIFICATIONS			
Certified technical and professional competence, proved through IEng or CEng Membership of an appropriate professional institution achieved through independent review or test	A I	E	
Appropriate certification through the Construction Skills Certification Scheme (achieved in probationary period if necessary)	A	E	
IOSH or LCC equivalent Managing Safely Certificate (commenced in probationary period if necessary)	A	E	
Relevant management qualification	A		D
KNOWLEDGE			
Knowledge of the Traffic Engineering schemes and solutions of complex nature	A I	E	
Knowledge and experience of the effective management / supervision of staff.	A I		D
Working knowledge of the roles under the CDM Regulations	A I		D
Specialist knowledge of relevant design standards, specifications, construction techniques and legal regulations relating to traffic services area.	A I	E	
Relevant knowledge of specialist design, analysis and asset management IT systems and software	A I	E	
EXPERIENCE			
Experience in managing budgets and financial reporting to meet the County Council's Financial Regulations and Procedures.	A I	E	
Broad experience in design, maintenance, improvement, works supervision and asset management	A I	E	

of traffic services (8 years)			
Preparation of detailed reports and carrying out consultation with a variety of stakeholders	A I	E	
Experience in developing policies within an Asset Management Strategy	A I		D
Performance management of services, including development and monitoring of key performance indicators, setting of targets and challenging below target performance.	A I		D
Experience in the recruitment and management of a team of staff including work allocation and resource planning	A I		D
Project Management experience in the delivery of traffic schemes, traffic regulation orders and other minor works, including risk management.	AI	E	

*A = Application form T = Test/Assessment I = Interview P = Presentation

GENERAL

The postholder is required to take personal responsibility for contributing to organisational transformation and changes in ways of working, maximising the benefits and efficiencies for both internal and external customers, including the promotion and use of self-service to achieve maximum cost effectiveness.

The postholder is expected to work to the [Lincolnshire County Council Core Values and Behaviours](#) and to carry out the duties in accordance with Lincolnshire County Council policies.

Other Duties - The duties and responsibilities in this job description are not exhaustive. The post holder may be required to undertake other duties within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the post holder.

Safeguarding -. All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the Lincolnshire County Council Safeguarding Policy. In addition employees working with children and vulnerable adults have a responsibility to safeguard and promote the welfare of children and vulnerable adults during the course of their work.