

## Legal Candidate Pack

There has never been a more exciting time to join Wirral Council. We are expanding our legal team to deliver a dynamic, enabling service and we are looking for talented and ambitious lawyers to drive innovation, improvement and growth to the Council and our communities.

Our vision is to secure the best possible future for our residents, defined by the community prosperity we create and supported by our excellent people and services. If you want to be at the heart of our change and improvement journey, then this could be the perfect job for you.

### ABOUT THE TEAMS

#### Property/Regeneration and Planning Team

We are looking for Senior Lawyers to join our Property, Regeneration & Planning teams. These teams are pivotal to the success of major transformational projects across the Council including one of the largest and most exciting regeneration projects in the UK. We are working in partnership with Homes England and the Liverpool City Region Combined Authority to deliver a 15-year regeneration programme known as Wirral Waters, which will transform the left bank of the River Mersey into an internationally recognisable destination.

All of this means that we need excellent lawyers to spearhead these major cutting-edge projects who can combine their legal skill, innovation and passion to create prosperous, sustainable environments in which communities and businesses can thrive, and who put customers at the heart of our legal challenges. You will be using your legal skills to their full advantage dealing with significant planning, property, land acquisitions and disposal transactions and delivering unique commercial solutions to some of the most exciting, forward thinking regeneration programmes in the UK. You can truly elevate your career by exposure to these once in a lifetime projects.

#### Safeguarding Team

At the same time, we want to recruit a Principal Lawyer to manage our Adults, Children & Education Teams. We are looking for an inspirational leader to lead and manage a team of specialist Adult Social Care, Child Protection and Education lawyers ensuring the provision of high quality professional legal advice, support and assistance to the Council, Senior Leaders, Members and partners.

We are also looking for a Senior Safeguarding Lawyer and Senior Education Lawyer to join our Safeguarding Team who will be confident in handling complex cases, conducting advocacy and managing a caseload of court proceedings and advice matters and who are committed to making a difference for some of our most vulnerable residents.



## Team Players and Opportunities

We seek team players who will nurture existing team members and be ready and willing to enhance their own career development. Such career development could be through formal training, project team membership, project work and/or opportunities to work closely with members.

These really are outstanding opportunities which will provide you the kind of professional challenge, leadership and autonomy you will naturally aspire to as an ambitious leader. You will be welcomed by a supportive, talented and passionate legal leadership team who are at the forefront of delivering fast-paced, challenging and ambitious plans for the borough.

If you would like to learn a little more, please contact our Recruitment Team who will be very happy to tell you about our exciting plans. More details of each of the roles available to apply for, can be found below and within our Job Description and person Specification.

I hope you will be inspired to want to join our team and help us turn our vision into reality. Many thanks for your interest and I look forward to receiving your application.

*Jill Travers*

**Director of Law & Governance**

## ABOUT THE ROLES

<b>Role</b>	<b>Business &amp; Practice Manager</b>
<b>Salary</b>	<b>£42,503 to £45,495</b>
To support the Director of Law & Governance and Heads of Service in providing business management across the Directorate, including developing the Case Management and IT Systems, developing income streams and business planning. The post holder will liaise with officers to ensure and co-ordinate the provision of efficient administrative and clerical support to the Legal Services Teams, including management of a small team of Paralegal Assistants.	
<b>Role</b>	<b>Principal Lawyer (Safeguarding)</b>
<b>Salary</b>	<b>£56,096 to £58,992</b>
To lead and manage a team of specialist Adult Social Care, Child Protection and Education lawyers ensuring the provision of high quality professional legal advice, support and assistance to the Council, Senior Leaders, Members and partners.	
<b>Role</b>	<b>Senior Lawyers in:</b> <ul style="list-style-type: none"><li>• <b>Childcare &amp; Education (2 posts)</b></li><li>• <b>Planning</b></li><li>• <b>Property Regeneration</b></li></ul>
<b>Salary</b>	<b>£52,205 to £55,095</b>

We have 4 Senior Lawyer posts available within our Childrens, Planning and Property Regeneration Teams. The post holders will lead the provision of professional legal advice for that specialist area and support Senior Leaders and Members of the Council on legal matters in relation to the areas of legal practice assigned.

<b>Role</b>	<b>Assistant Lawyer / Lawyer (2 posts)</b>
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<b>Salary</b>	<b>£41,496 to £47,573</b>
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We have 2 opportunities for an Assistant Lawyer / Lawyer to join the safeguarding team, providing the local authority and its client bodies, services and functions with legal, procedural advice in relation to Safeguarding.

<b>Role</b>	<b>Senior Legal Assistant</b>
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<b>Salary</b>	<b>£32,020 to £34,723</b>
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As a Senior Legal Assistant, you will have good communication and IT skills and the ability to work effectively as part of a busy team of solicitors and legal assistants. You need the ability to work well under pressure and to manage a busy workload to tight deadlines.

We're looking for candidates with significant experience of undertaking transactions in relation to property related matters.

<b>Role</b>	<b>Legal Assistant (4 Posts)</b>
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<b>Salary</b>	<b>£24,496 to £26,845</b>
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We have a fantastic opportunity for 4 talented individuals who will form a brand-new team of Legal Assistants who will assist with the day-to-day legal work and advice in relation to Safeguarding, Education, Litigation and Governance, Property and Planning or Contracts and Commercial to the Council and its client bodies, services and functions.

<b>Role</b>	<b>Trainee Solicitors (3 Posts)</b>
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<b>Salary</b>	<b>£27,852 to £31,099</b>
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We have an exciting opportunity for 3 Trainee Solicitors to join the team on a 2-year fixed term contract. During this time, you will gain an understanding of local government law across all disciplines under the supervision of experienced professionals.

A key focus of the role will be to provide advice to Members and officers of the council, including constitutional, procedural and administrative advice, ensuring the Councils objectives are at the heart of the service. Day to day duties will involve drafting appropriate legal documents, notices,

forms, memoranda as required which protect the interests, income and reputation of Wirral Council. You will also undertake advocacy, attend upon Counsel and attend court as directed.

## WHO WE ARE:

Wirral is thriving and constantly changing. We have completely rewritten who we are as an organisation. It's an exciting time for our borough as we progress our ambitious plans and developments. Our priorities are developed based on what our residents have told us they want and need.

In response we're working to:

- Build a prosperous and inclusive economy for residents and businesses
- Create a sustainable environment to and lead the way on tackling climate change
- Provide safe and pleasant communities
- Support residents to lead active and healthy lives
- Provide brighter futures for our children, young people and their families

Below are some of the exciting developments going on across the Borough to make all of this a reality for the people of Wirral:

## DEVELOPMENTS



WIRRAL WATERS  
OVERVIEW



TOWER ROAD



FOUR  
BRIDGES  
NEIGHBOURHOOD -  
WIRRAL WATERS



BIRKENHEAD TOWN  
CENTRE- WIRRAL  
GROWTH COMPANY



NORTHBANK AND  
LEGACY  
RESIDENTIAL -  
WIRRAL WATERS



EUREKA  
CHILDREN'S  
SCIENCE MUSEUM  
AT SEACOMBE FERRY  
TERMINAL

## OUR VALUES

It's important our employees embody our organisational Values and live them everyday at work. We want people who are **Customer Focused**, always striving to provide the best service to our residents. People who take ownership and are **Accountable** for their actions, always being **Professional** and being a true public servant. And those who are **Ambitious** to achieve great things for themselves, their service and Wirral as a place.

## BENEFITS

We work in a hybrid and agile way, offering staff the opportunity to work both from home and also alongside colleagues in the office. You will be fully supported in learning the role and it is envisaged that the initial period of your appointment will require you to attend the office to support one to one training and collaboration with colleagues. As there will be a number of new appointments within the team, it will be a great opportunity to get to know one another more! Postholders will also need to be able to travel around the borough when the need arises.

At Wirral, we really care about developing our people. Your career aspirations are important to us. We want to know what matters to you. We want to know how we can help you in the next step on your journey. We encourage learning in the flow of work, we know that collaborative learning works really well here. Most importantly, we strive for a person led learning culture. Our people are supported by their managers in their learning and are backed by the organisation.

It is important to us that our people feel happy, healthy and engaged at work. Our wellbeing offer for staff focuses on what you need to have more great days at work, including access to an Employee Assistance Programme, Occupational health support, a discount at invigor8 gyms and Travel and cycle loans.

We have an attractive rewards and benefits package for employees that is free to join and offers a range of discounts in over 7000 outlets on shopping, dining out, theatre, cinema, experiences and much more. Current schemes offer the opportunity to purchase technology, cars, phones and bicycles.

You will enjoy our generous annual leave offer, entitled to 28 days leave per year, plus 8 additional public holidays.

If you feel like you have what it takes to #BeTheDifference and you're looking for your next exciting opportunity, we're keen to hear from you.

